



TOGETHER WE SERVED

Roll of Honor

This Help Guide enables you to organize and gather all information associated with your military service, ready for you to post to your Military Service Page on TogetherWeServed.com. Once completed, beautiful "Shadow Box" and "Plaque" presentations of your entire military service, including all insignia, badges, medals, photos and memories are available for you to print out and frame, or share with other family members via your own personal web address. Your Shadow Box / Plaque will also feature on Together We Served's "[Roll of Honor](#)" honoring all who served our country.

Obtaining a Copy of Your Discharge Certificate

When you were discharged from service, you would have obtained a Discharge Certificate – see example on Page 3. This can be useful in helping you complete your Military Service Page. If you don't have a copy of your Discharge Certificate, a copy may be requested at the following government website:

<https://www.archives.gov/veterans/military-service-record>

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Military Service Information

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- 7. Combat and Non-Combat Operations Participated In*



U.S.A.A.F VETERAN HELP GUIDE

GETTING STARTED

Step 1 – First Gather Your Service Information Using This Help Guide

- Gather your discharge certificate, if available, along with all service photos, medals and awards, insignia, badges and citations.
- Enter as much information as possible into the Help Guide. Mark all the medal ribbons, insignia and badges awarded. Scan your discharge certificate and service photos to upload to your service page photo albums.
- Now you are ready to start building your Military Service Page which you can share with other family members.

Step 2 - Build Your Military Service Page On Together We Served

- After joining Together We Served, enter all the information gathered on the Help Guide into your Military Service Page using the 'Add' button in each section. Need help? Our online Help Desk is just a click away!
- A complete service history will appear, with medal ribbons worn exactly as on uniform and all badges, insignia and unit patches correctly displayed.
- Add your photos to designated photo albums - an album is available for each event in your service career – basic training, each assignment, combat operation etc. Click the Edit button in any category to add photos to an event in that category. eg a duty station in the Assignments category.
- Click on the 'Shadow Box' and 'Mini-Plaque' buttons on your Military Service Page to view unique and beautifully illustrated presentations of your military service which can be shared or printed out and framed.

Step 3 - Capture Your Service Memories In Your Own Words and Photographs

- A unique feature of Together We Served is Service Reflections - your military memories which become an integral part of your 'Shadow Box'.
- Service Reflections is an easy to complete self-interview designed to help you remember key people and events from their military service supported by photographs.
- Once your written Reflections is completed, you may recount your military memories in a video record if you choose to do so.
- Using the Reflections Interview Questions to guide the session, have someone record you remembering your service using any recording device - smartphone, tablet or video camera. You can now upload your video to YouTube and insert the link in the Reflections section of their Together We Served military service page for the most complete, and most shareable, record of your military history available.



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SAMPLE U.S. ARMY AIR FORCE DISCHARGE FORM

ENLISTED RECORD AND REPORT OF SEPARATION HONORABLE DISCHARGE									
1. LAST NAME - FIRST NAME - MIDDLE INITIAL SEELY, ROBERT E			2. ARMY SERIAL NO. 38 328 909		3. GRADE SGT		4. ARM OR SERVICE AC		5. COMPONENT AUS
6. ORGANIZATION 558TH BOMB SQ			7. DATE OF SEPARATION 26 NOV 45		8. PLACE OF SEPARATION SEP CEN CP SHELBY MISS				
9. PERMANENT ADDRESS FOR MAILING PURPOSES MAMOU EVANGELINE LA			10. DATE OF BIRTH 15 AUG 22		11. PLACE OF BIRTH MAMOU LA				
12. ADDRESS FROM WHICH EMPLOYMENT WILL BE SOUGHT SEE 9			13. COLOR EYES BLUE		14. COLOR HAIR BLACK		15. HEIGHT 5' 11 1/2"		16. WEIGHT 172 LB
17. NO. DEPEND.		18. RACE WHITE		19. MARITAL STATUS SINGLE		20. U.S. CITIZEN YES		21. CIVILIAN OCCUPATION AND NO. AUTOMOBILE SERVICEMAN 7-60 500	
MILITARY HISTORY									
22. DATE OF INDUCTION 15 OCT 42		23. DATE OF ENLISTMENT 29 OCT 42		24. DATE OF ENTRY INTO SERVICE 29 OCT 42		25. PLACE OF ENTRY INTO SERVICE SHREVEPORT LA			
26. REGISTERED YES		27. LOCAL U.S. BOARD NO. 1		28. COUNTRY AND STATE EVANGELINE LA		29. HOME ADDRESS AT TIME OF ENTRY INTO SERVICE SEE 9			
30. MILITARY OCCUPATIONAL SPECIALTY AND NO. 757				31. MILITARY QUALIFICATION AND DATE (I.O., infantry, aviation and marksmanship badges, etc.) MM P JAN 44					
32. BATTLES AND CAMPAIGNS NORTH APENNINES, NORTHERN FRANCE, ARDENNES, RHINELAND, CENTRAL EUROPE									
33. DECORATIONS AND CITATIONS ATO MED; EAMETO MED; GOOD CONDUCT MED; AIR MEDAL WITH ONE BRONZE OLC; DIS UNIT BADGE; WORLD WAR II VICTORY MEDAL									
34. WOUNDS INCURRED IN ACTION NONE									
35. LATEST IMMUNIZATION DATES SHELLPICK FEB 44 TYPHOID JAN 44 TETANUS FEB 44 OTHER (specify) YF SEP 44 TYPHUS JUN 45					36. SERVICE OUTSIDE CONTINENTAL U.S. AND RETURN DATE OF DEPARTURE 8 JAN 45 DESTINATION EAMETO DATE OF ARRIVAL 16 JAN 45				
37. TOTAL LENGTH OF SERVICE CONTINENTAL SERVICE YEARS MONTHS DAYS 2 3 0 FOREIGN SERVICE YEARS MONTHS DAYS 0 10 12					38. HIGHEST GRADE HELD SGT				
39. PRIOR SERVICE NONE									
40. REASON FOR SEPARATION AR 6									
41. SERVICE RECORD GRAD									
42. LENGTH OF SERVICE 3									
43. IMPORTANT X									
44. KIND OF X									
45. SIGNATURE OF PERSON BEING SEPARATED Robert E. Seely									
46. PERSONNEL OFFICER (Type name, grade and organization - signature) AVA P. LEATHERMAN 1ST LT WAC									
47. EDUCATION (Years) Grammar 7 High School 4 College 2									
48. CHECKER OF MONEY DEPOSIT PAYABLE WASHINGTON 25, D. C.									
49. INTENTION OF VETERAN TO Continue X Continue Only Discontinue									
50. IN W. D. DIRECTOR									

1: Name

2: Rank

3: Service Entered Date

4: Separation Date

5: Last Unit

6: Last Military Occupation Specialty (MOS)

7: Detail of Medals Awarded

8: Home Town

9: Date of Birth



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Basic Veteran Information (Numbers Reference Red Numbers on Discharge Certificate)

Name (1)	Last Name:	Initial:	First Name:
Nickname/ Military Codename			
Final Rank (2)			
State / Zip Code of Residence	State:	Zip:	
Date of Birth (9)	Date of Birth (9):	Home Town (8):	
Home Town (8)			
State/ Country of Birth	State of Birth:	Country of Birth:	
Contact Phone Number			
Contact E-mail Address			
Service Years (3) (4)	Start Date (3):	Separation Date (4):	
Service Status (Circle)	a) Veteran b) Retired		
Last Military Occupational Specialty Number (6)			
Last Unit or Duty Station Assigned To (5)			
Hashmarks (Service Stripes on Sleeve)	Number of Diagonal Stripes: Number of Horizontal Stripes:		
Language(s) Spoken			



Medals and Awards (See Medals Reference in Appendix)

Medals and Awards (7)

If a medal was awarded more than once, list each award separately along with its year of award.

1. Name:

Year:

2. Name:

Year:

3. Name:

Year:

4. Name:

Year:

5. Name:

Year:

6. Name:

Year:

7. Name:

Year:

8. Name:

Year:

9. Name:

Year:

10. Name:

Year:

11. Name:

Year:

12. Name:

Year:

13. Name:

Year:

14. Name:

Year:

15. Name:

Year:

16. Name:

Year:

17. Name:

Year:

18. Name:

Year:

19. Name:

Year:

20. Name:

Year:



Service History: Recruit Or Officer Training and Assignments

Recruit or Officer Training (Boot Camp)	Training School Name:	Company:
	Location:	Platoon:
	Month: Year	

Assignment #1 Squadron Duty Station Formal Schools	Squadron, Duty Station or Formal School:	Rank:
	Start Year: End Year:	Job Code: Location:
Assignment #2	Squadron, Duty Station or Formal School:	Rank:
	Start Year: End Year:	Job Code: Location:
Assignment #3	Squadron, Duty Station or Formal School:	Rank:
	Start Year: End Year:	Job Code: Location:
Assignment #4	Squadron, Duty Station or Formal School:	Rank:
	Start Year: End Year:	Job Code: Location:
Assignment #5	Squadron, Duty Station or Formal School:	Rank:
	Start Year: End Year:	Job Code: Location:
Assignment #6	Squadron, Duty Station or Formal School:	Rank:
		Job Code: Location:



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	Start Year: End Year:	
Assignment #7	Squadron, Duty Station or Formal School: Start Year: End Year:	Rank: Job Code: Location:
Assignment #8	Squadron, Duty Station or Formal School: Start Year: End Year:	Rank: Job Code: Location:
Assignment #9	Squadron, Duty Station or Formal School: Start Year: End Year:	Rank: Job Code: Location:
Assignment #10	Squadron, Duty Station or Formal School: Start Year: End Year:	Rank: Job Code: Location:
Assignment #11	Squadron, Duty Station or Formal School: Start Year: End Year:	Rank: Job Code: Location:
Assignment #12	Squadron, Duty Station or Formal School: Start Year: End Year:	Rank: Job Code: Location:
Assignment #13	Squadron, Duty Station or Formal School: Start Year: End Year:	Rank: Job Code: Location:
Assignment #14	Squadron, Duty Station or Formal School:	Rank: Job Code:



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	Start Year: End Year:	Location:
Service History: Combat and Non-Combat Operations		
Combat / Non-Combat Operations #1	Name of Operation: Dates of Operation: Memories:	
Combat / Non-Combat Operations #2	Name of Operation: Dates of Operation: Memories:	
Combat / Non-Combat Operations #3	Name of Operation: Dates of Operation: Memories:	



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Combat / Non-Combat Operations #4	Name of Operation: Dates of Operation: Memories:
Combat / Non-Combat Operations #5	Name of Operation: Dates of Operation: Memories:
Combat / Non-Combat Operations #6	Name of Operation: Dates of Operation: Memories:



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Combat / Non-Combat Operations #7	Name of Operation: Dates of Operation: Memories:
Combat / Non-Combat Operations #8	Name of Operation: Dates of Operation: Memories:
Combat / Non-Combat Operations #9	Name of Operation: Dates of Operation: Memories:

